CITY OF COLUMBIA
DESIGN/DEVELOPMENT REVIEW COMMISSION
December 9, 2021
Regular Session – 4:00 PM

The City of Columbia Design/Development Review Commission will conduct a **meeting on Thursday, December 9th, at 4pm, at City Hall Council Chambers (1737 Main Street)**. This meeting will be open to the public, and public comment may be provided in-person and virtually. In-person meetings will be socially distanced and **face coverings are required** to be worn inside City facilities.

Members of the public and/or media who want to observe the meetings may do so remotely by:

a. Watch: The public may stream the meetings through CityTV accessed at https://www.youtube.com/user/ColumbiaSCGovernment

b. Email: The public may submit letters and statements via email to cocboardmeeting@columbiasc.gov leading up to and/or during the meeting as this account will be monitored during the meetings. Please note that to allow for timely and equal participation for all commenters, there is a 500-word maximum to emails/letters requested to be read into the record.

For additional information please visit our website at www.columbiasc.net/planning-boards-commissions

Mary Beth Sims Branham Robert Broom Sanford Dinkins
Chloe Jaco Andrew Saleeby Taylor Wolfe

Please note that any inquiries regarding these or other projects may ONLY be directed to staff, reachable at 803-545-3222, in order to avoid ex parte communications with commission members.

**** Prior to participating in the meeting, please turn all electronic devices (cell phones, pagers, etc.) to a silent, vibrate or off position.****

I. CALL TO ORDER

II. CONSENT AGENDA
DESIGN/ HISTORIC

1. **1202 Gladden Street** (TMS# 11414-22-17) Request for preliminary certification for the Bailey Bill. *Melrose Heights/Oak Lawn Architectural Conservation District*
2. **610-612 Saluda Avenue** (TMS# 11308-10-10) Request for preliminary certification for the Bailey Bill. *Wales Garden Architectural Conservation District*
3. **Vacant Lots Northwest Intersection of Clark and Bryan Streets** (TMS# 09012-10-32, 09012-10-33, 09012-10-34, 09012-10-16) Request for Certificates of Design

Approval for new construction and site improvements. *Elmwood Park Architectural Conservation District*

4. **1302 Geiger Ave** (TMS# 09109-07-02) Request for a Certificate of Design Approval for an addition and new construction of an accessory structure. *Cottontown/Bellevue Architectural Conservation District*
5. **1008 Queen Street** (TMS# 11413-01-19) Request for Certificate of Design Approval for exterior changes and preliminary certification for the Bailey Bill. *Old Shandon/Lower Waverly Protection Area A*

APPROVAL OF MINUTES
November Minutes

III. REGULAR AGENDA
URBAN DESIGN
HISTORIC AGENDA
No cases

IV. OTHER BUSINESS

V. ADJOURN

CORRESPONDENCE

Please be advised that because of the amount of information provided to board members, and because the DDRC meetings are being held remotely and written communications cannot be distributed at these meetings, staff encourages members of the public who would like to submit written communication as part of the public record to do so in advance of the meeting if possible.

- If written comments are received prior to Wednesday, December 1st, these comments will be published with the DDRC packets and will be distributed to Commissioners the week prior to the meeting.
- If written comments are received after Wednesday, December 1st and before 4pm Wednesday, December 8th, they will be forwarded to DDRC Commissioners for their perusal.
- Statements submitted after 4pm Wednesday, December 8th will be read into the record. These will have a 500-word limit to allow for timely and equitable participation among all members of the public who wish to comment on a project. If longer written communication is desired, then that may be submitted as indicated above. There is also an opportunity to speak in-person during the meeting.

CONSENT AGENDA

The Design Development Review Commission uses the consent agenda to approve non-controversial or routine matters by a single motion and vote. Examples of such items

include residential site improvements such as fences, minor exterior changes, or signage. If a member of the DDRC or the general public wants to discuss an item on the consent agenda (at the beginning of the meeting), that item is removed from the consent agenda and considered during the meeting. The DDRC then approves the remaining consent agenda items.

MEETING FORMAT

Applicants with requests before the DDRC are allotted a presentation time of 10 minutes. This time should include but is not limited to an overview of the project, case history, and any pertinent meetings held regarding the request. This time also includes all persons presenting information on behalf of the applicant such as attorneys, engineers, and architects. This time limit does not include any questions asked by the DDRC or staff regarding requests. PLEASE NOTE: **all** materials for a submission are due at the deadline date; any new materials presented at the meeting by the applicant may result in a deferral to allow the Commission adequate time for review.

Members of the general public are given the opportunity to address their concerns in intervals of 2 (two) minutes. **Anyone wishing to give testimony will be sworn in.** The DDRC reserves the right to amend these procedures on a case-by-case basis.

PUBLIC MEETING ACCOMMODATIONS

It is the policy of the City of Columbia that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the Americans with Disabilities Act (ADA), please call the City's ADA Coordinator at (803) 545-3009 or e-mail Gardner.Johnson@columbiasc.gov as soon as possible but no later than 48 hours before the scheduled meeting or event to request an accommodation.