



CONTRACT DOCUMENTS AND SPECIFICATIONS FOR

**Project: #WM4336 WATER MAIN CONSTRUCTION
ALONG ROSE DRIVE, KOLOB STREET, NEPHI
STREET, EDMOND DRIVE, LOTUS STREET, AND
HIBISCUS STREET**

CONTRACTOR:

ADDRESS:

CONTRACTOR'S LICENSE NO.:

**CITY OF COLUMBIA
UTILITIES & ENGINEERING
1136 WASHINGTON STREET 29201
P.O. BOX 147 COLUMBIA, SC 29217
OFFICE: (803) 545-3400
FAX: (803) 545-3295**



**#WM4336 WATER MAIN CONSTRUCTION
ALONG ROSE DRIVE, KOLOB STREET,
NEPHI STREET, EDMOND DRIVE,
LOTUS STREET, AND HIBISCUS STREET**

PROPOSAL

BID FOR UNIT PRICE CONTRACTS

TO THE HONORABLE MAYOR AND CITY COUNCIL:

LADIES AND GENTLEMEN:

The undersigned bidder hereby declares that the names of all persons interested in this proposal as principals appear in the blank spaces hereinafter provided for such purpose; that this proposal is in all respects fair and without collusion; that the bidder has examined the location of the proposed work, the advertisement, the instructions to bidder, the specifications, the contract, the plans and drawings herein referred to and fully understands the same and agrees and accepts the terms and conditions thereof; that it is understood that the estimated quantities are only approximate and are given for the purpose of comparing bids upon a uniform basis; and that said estimate shall in no way affect the unit prices to be paid for the work.

The undersigned bidder hereby agrees that he will furnish at his own cost and expense all of the materials, except those agreed to be furnished by the city as hereinafter set out, and all the necessary labor, tools, apparatus, machinery, equipment, transportation and all other things which may be required to fully and properly perform all the terms, covenants, provisions and agreements of the annexed contract.

The undersigned hereby agrees to do said work and furnish said materials as prescribed in the contract and specifications and according to the plans and requirements of the contract and specifications in a first class manner at the following unit prices:

Addendum No. _____ Date _____



The undersigned proposes and agrees to begin the work on a date to be specified in a written order of the Owner and to complete the amount of work herein contemplated within **Ninety (90)** consecutive calendar days from and including the said date of commencement.

The bidder hereby agrees to enter into a contract to begin and complete said work according to plans, specifications and all the terms and conditions of the advertisement, instructions to bidder, and of the proposal, and within ten (10) days from the date of acceptance of this proposal, will furnish bonds and insurance.

Attached hereto is a bid bond **or** certified check for the sum of 5% _____ (\$ _____) Dollars payable to The City of Columbia, which check shall be held by the City (1) until the successful bidder shall have executed, as required, the contract and bond, and (2) in the event that the contract is awarded to the undersigned and he shall fail to execute, as required, the contract and bond, then the said check shall be retained as and for liquidated damages for such failures, otherwise the said check shall be returned to the undersigned.

The undersigned hereby agrees that the City has the right to reject any or all bids and the undersigned shall not dispute the quantities used in preparing the bids.

Respectfully submitted,

SEAL
(if bid is by a Corporation)

Signature of Person, Firm or Corporation
Making Bid

Title

Business Address

S.C. Contractor's License No.: _____

PROJECT #WM4336

**WATER MAIN CONSTRUCTION ALONG ROSE DRIVE, KOLOB STREET, NEPHI STREET, EDMOND DRIVE,
LOTUS STREET, AND HIBISCUS STREET**

**DO NOT CHANGE ANY ITEM DESCRIPTION ON THESE SHEETS UNLESS YOU ARE DIRECTED TO BY ADDENDUM.
IN THE EVENT THE CONTRACTOR MAKES ANY CHANGES, THE BID WILL NOT BE READ PUBLICLY AND THE
PROPOSAL WILL BE REJECTED AND NOT CONSIDERED.**

Item No.	Description	Estimated Quantities	Unit	Unit Price	Amount
1	10" HDPE (Includes 10" metal inserts to connect to 8" RJ DIP)	100	LF		
2	8" Ductile Iron Pipe (DIP)	2,720	LF		
3	6" Ductile Iron Pipe (DIP)	988	LF		
4	8" Restrained Joint (RJ) Ductile Iron Pipe (DIP)	759	LF		
5	6" Restrained Joint (RJ) Ductile Iron Pipe (DIP)	364	LF		
6	8" Dry Bore (DIP)	80	LF		
7	6" Dry Bore (DIP)	120	LF		
8	16"x 8" Tapping Sleeve & Gate Valve w/Box	3	EA		
9	16"x 6" Tapping Sleeve & Gate Valve w/Box	2	EA		
10	8"x 8" Tapping Sleeve & Gate Valve w/Box	1	EA		
11	6"x 6" Tapping Sleeve & Gate Valve w/Box	1	EA		
12	8" Gate Valve W/Box	4	EA		
13	6" Gate Valve W/Box	4	EA		
14	Fire Hydrant Assembly	4	EA		
15	Reset Fire Hydrant	1	EA		
16	Remove Fire Hydrant Assembly	1	EA		
17	Concrete Thrust Block	15	CY		
18	8" x 6" Reducer	2	EA		
19	8" x 8" Tee	1	EA		
20	8" x 6" Tee	3	EA		
21	8" x 2" Tee	1	EA		
22	8" - 90° Bend	1	EA		
23	8" - 45° Bend	14	EA		
24	8" - 22 1/2° Bend	7	EA		
25	8" - 11 1/4° Bend	3	EA		
26	6" - 90° Bend	1	EA		
27	6" - 45° Bend	6	EA		
28	6" - 22 1/2° Bend	2	EA		
29	6" - 11 1/4° Bend	1	EA		
30	6" x 2" Tee	2	EA		
31	2" Polyethylene PE3408 Tubing	252	LF		
32	2" Gate Valve W/Square Nut W/Box	3	EA		
33	2" Blow Off Valve W/Box	2	EA		
34	2" - 90° Bend	3	EA		
35	2" - 45° Bend	1	EA		
36	2" - 22 1/2° Bend	1	EA		
37	2" - 11 1/4° Bend	1	EA		
38	1" Water Service (Short); Includes Replacing w/ Meter Boxes w/ Reader Lid (Includes Relocate To Right-of-Way and/or Away From Obstructions)	64	EA		
39	1" Water Service (Long) By Dry Bore; Includes Replacing w/ Meter Boxes w/ Reader Lid (Includes Relocate To Right-of-Way and/or Away From Obstructions)	43	EA		
40	2" Water Service (Short); Includes Replacing Meter Boxes w/ Reader Lid (Includes Relocate To Right-of-Way and/or Away From Obstructions)	1	EA		
41	2" Water Service (Long) By Dry Bore; Includes Replacing Meter Boxes w/ Reader Lid (Includes Relocate To Right-of-Way and/or Away From Obstructions)	1	EA		

PROJECT #WM4336

**WATER MAIN CONSTRUCTION ALONG ROSE DRIVE, KOLOB STREET, NEPHI STREET, EDMOND DRIVE,
LOTUS STREET, AND HIBISCUS STREET**

**DO NOT CHANGE ANY ITEM DESCRIPTION ON THESE SHEETS UNLESS YOU ARE DIRECTED TO BY ADDENDUM.
IN THE EVENT THE CONTRACTOR MAKES ANY CHANGES, THE BID WILL NOT BE READ PUBLICLY AND THE
PROPOSAL WILL BE REJECTED AND NOT CONSIDERED.**

Item No.	Description	Estimated Quantities	Unit	Unit Price	Amount
42	Abandon existing water main (cut and cap) (smaller than 6 inches diameter)	8	EA		
43	Abandon existing water main (cut and cap) (6 inches and larger diameter)	9	EA		
44	Flowable Fill (Abandonment)	452	CY		
45	Concrete Drive Repair	10	SY		
46	Asphalt Drive Repair	228	SY		
47	Asphalt Pavement Road Repair	243	SY		
48	Mill 2" Asphalt Pavement	380	SY		
49	2" HMA Surface SCDOT Type B	380	SY		
50	Flowable Fill (Trench Only)	1,479	CY		
51	Sediment and Erosion Control	3	EA		
52	Restoration	1	AC		
53	Traffic Control	1	LS		
		Subtotal			
54	Contingency				\$80,000
		TOTAL ESTIMATE			

BID BOND

KNOW ALL MEN BY THESE PRESENTS that we, the undersigned _____ as Principal, and _____ as Surety, are hereby held and firmly bound unto The City of Columbia, South Carolina, as owner, in the penal sum of _____

for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, personal representatives, administrators, successors and assigns.

Signed this _____ day of _____, 2016.

The condition of the above obligation is such that whereas the Principal has submitted to the CITY OF COLUMBIA a certain bid, attached hereto and hereby made a part to enter into a contract in writing, for the **Project: #WM4336 Water Main Construction Along Rose Drive, Kolob Street, Nephi Street, Edmond Drive, Lotus Street, and Hibiscus Street**

NOW, THEREFORE:

- (a) If said Bid shall be rejected, or in the alternate,
- (b) If said Bid shall be accepted, and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid,

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Attest Principal

Attest Surety

SEAL By:_____

Countersigned

By _____

Attorney-in-Fact

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, _____, certify that I am the secretary of the corporation named as principal in the within bond; that

_____, who signed the said bond on

behalf of the principal was then the _____ of the said corporation and duly authorized to sign on the said corporation's behalf; that I know the signatory's signature and the signatory's signature on the within bond is genuine; and, that the said bond was duly signed, sealed and attested to, for and on behalf of the said corporation.

_____(Corporate Seal)

By: _____
Its: Secretary

(Power-of-attorney for person signing for Surety Company must be attached to bond.)

CITY OF COLUMBIA, SC

BID PROPOSAL FORM _____ , ATTACHMENT _____
IFB NO. _____

**Project #WM4336 Water Main Construction Along Rose Drive, Kolob Street,
Nephi Street, Edmond Drive, Lotus Street, and Hibiscus Street**

Bid Proposal / Mentor-Protégé Agreement

The above-referenced Invitation For Bid has been reserved for bidding by approved Mentor-Protégé Teams only. As part of the compliance with the requirements of the City of Columbia Mentor-Protégé Program Guidelines, this Bid Proposal / Mentor-Protégé Agreement is a material representation by the parties for bidding purposes. This Agreement identifies the members of the bidder's Mentor-Protégé Team that will be performing on this contract, and this Agreement shall be incorporated into the contract documents in the event this Mentor-Protégé Team is awarded a contract pursuant to the bid submitted in response to the above-reference IFB.

The Mentor and the Protégé have reached an agreement regarding the scope of work that shall be performed by each party in performance of this contract, the related costs associated with each such scope of work, and the nature of the contractual relationship that shall exist between the Mentor firm and the Protégé firm for purposes of the performance of this contract. Both parties have participated in the preparation of the bid proposal.

It is understood and agreed that for purposes of this bid and any subsequent contract award, no substitutions for either member of this Mentor-Protégé Team shall be made without good cause and without the express written prior approval of the Department of Utilities and Engineering, Compliance Division. As a condition of contract award, the parties shall submit to the Department of Utilities and Engineering, Compliance Division a copy the Implementation Plan between the parties regarding respective scopes of work to be performed and a Compensation Plan for this project. **Failure to submit this Plan in good faith shall result in the rejection of the bid as non-responsible and / or non-responsive.**

Mentor's Company Name

Date

Signature of Responsible Party

Protégé's Company Name

Date

Signature of Responsible Party



CITY OF COLUMBIA

Department of Utilities and Engineering
Compliance Division

P.O. Box 147 | Columbia, South Carolina 29217
Phone: 803-545-3049 Fax: 803-545-4130

MENTOR PROTÉGÉ PROGRAM Implementation Plan

Project Number: WM4336

Date: _____

Project Name: Water Main Construction
Along Rose Drive, Kolob Street, Nephi
Street, Edmond Drive, Lotus Street, and
Hibiscus Street

Mentor: _____

Protégé: _____

Duration of Project: Ninety (90) Calendar Days

Project Contract Amount: _____

Protégé Amount: _____

Statement of Commitment: Both Mentor and Protégé are committed to providing an adequate amount of resources and effort to execute the plan below. Mentor and Protégé acknowledge the Implementation Plan is a joint plan and agree to meet at least quarterly to verify compliance with this Plan.

1. How do the Mentor and Protégé intend to work together on the designated project?
Address contractual relationship, general roles and informal teaming arrangements.

2. How will the specific, quantitative goals in the Annual Business Plan and MPP Agreement be implemented via the work on the project? *Address general goals here and specific goals in question 9.*

3. How will the team focus on developing protégé's business and implementing the actions necessary to obtain results reflected in the Mentor-Protégé Agreement? *Identify milestones, thresholds, or other indicators team that would indicate success is being achieved.*



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4. Proposed manpower and resources from both the Mentor and the Protégé is required for the project. *Address key personnel, equipment/materials, and insurance/bonding. Address special arrangements where applicable.*

Mentor:

Protégé:

Subcontractors:

Special Arrangements:

5. What scope of work to be performed by each participant of the MPP team?

a. Description of Mentor's responsibilities:

b. Description of Protégé's responsibilities on project:

c. Description of responsibilities that will be completed as a team:

6. What is the anticipated duration (in months) of each major phase of the project? During which phases will the Protégé be utilized?



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7. How will the team comply with and maintain the focus on the requirements of the program for the duration of the project?

8. What are the team's specific, quantitative goals and milestones for the current project?

9. Outline of Regularly Scheduled meeting between Mentor and Protégé (Progress reporting).

10. Define payment schedule and financial terms identifying milestones for initial, progress and final payments.



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11. List the Subcontractors that will be used on this project, as well as the information requested below: (The Subcontractor(s) listed below will NOT consist of your Protégé.)

Subcontractor's Name	Telephone	Address	Who will they report to?	Contract Amount	MPP, MBE, WBE, SBE	Percentage of Contract

12. What percentage of the project is being implemented by the Protégé? Must equate to a minimum of 20% of total contract amount.

Protégé Contract Value: _____

Percentage of Contract: _____ (Minimum of 20% of total contract amount is required)



CITY OF COLUMBIA

Department of Utilities and Engineering
Compliance Division

P.O. Box 147 | Columbia, South Carolina 29217
Phone: 803-545-3049 Fax: 803-545-4130

MENTOR-PROTEGE IMPLEMENTATION PLAN SIGNATURE SHEET

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated:

EXECUTED by _____ (Mentor Firm) this _____ day of _____, 20____.
Corporate SEAL

By: _____
Title: _____

ATTEST:

By: _____
Title: _____

EXECUTED by _____ (Protégé Firm) this _____ day of _____, 20____.
Corporate SEAL

By: _____
Title: _____

ATTEST:

By: _____
Title: _____

RECOMMENDED FOR APPROVAL:

EXECUTED by the Department of Utilities & Engineering, Compliance Division on this _____ day of _____, 20____.

By: _____
Title: _____



City of Columbia Qualification Statement - Local Business Enterprise (LBE)

By checking all boxes below, I certify that **My Company** meets all of the following qualifications to be eligible for the local vendor preference. I understand qualifications *w///* be researched and verified by the Compliance Team. The City reserves the right to audit the company's qualifications for the local vendor preference as the City deems necessary and re-certify the company at least once every four years. A company must be certified PRIOR to bid openings. ***Items below with an asterisk require additional documentation that needs to be submitted along with the qualification statement.**

Is independently owned and operated (Ownership of a local business must be direct, independent, and by individuals and/or other businesses within the Columbia-Newberry CSA. Company owner must provide document verification of local residency. ***Please provide a copy of the owners driver's License, or a utility bill, or a most current individual or corporate state and/or federal tax return.**

Is in good standing with State of South Carolina (LBE firm must be in good standing with the State of South Carolina regarding its payments of taxes and required business licenses).

Has a business license in one of the 7 counties making up the CSA jurisdiction. ***Please provide a copy of your business license.**

Has at least one year of presence within the CSA Jurisdiction (LBE must have presence within any of the 7 CSA jurisdictions for at least one year prior to applying for LBE Certification issued by the City of Columbia).

7 CSA Jurisdictions include: Calhoun, Fairfield, Kershaw, Lexington, Newberry, Richland and Saluda.

Has at least 50% of employees residing within any of the 7 CSA jurisdictions. ***Please provide a list of all owner/employee addresses - Names are optional, give street address, city, state & zip. Please include full-time, part-time, and contract employees.**

***Please provide a copy of your companies w-9.**

Note: Term of certification: Certification is valid for a period of 4 years from issue date. 30 days prior to expiration the LBE firm may submit documentation to re-certify.

Company Name: _____

Address: _____ Type of Products or Services: _____

Please self-identify ownership as one: Minority___ Women-owned___ Other___ (tracking purposes only)

Current Business License Number: _____ County? _____

Phone Number: _____ Email: _____ COC Vendor # _____

I certify with my signature below that all of the information given above is true and accurate to the best of my knowledge. I also recognize that by signing that any false information indicated above may lead to penalties or sanctions.

Owner's Name: _____ (Print) _____ (Signature)

NOTARY - Sworn to before me this _____ day of _____ 20_____

Notary Public for the State of _____ My Commission Expires: _____

Notary Name: _____ (Print) _____ (Signature)

Please submit this **ORIGINAL** document to:

Department of Utilities and Engineering

Attn: LBE Administrator / Team

PO Box 147 / 1136 Washington Street, 5th Floor

Columbia, SC 29217

Tel: (803) 545-3049

Fax: (803) 545-4130

Email: agdriggers@columbiasc.net

Qualified / Not Qualified: _____ Date: _____

(Compliance Authorized Signature)

EQUAL EMPLOYMENT OPPORTUNITY

A. During the performance of this Contract, the Contractor agrees as follows:

1. The Contractor shall not discriminate against any employee, or applicant for employment, because of race, religion, color, sex, or national origin. As used herein, the words "shall not discriminate" shall mean and include, without limitation, recruited, whether by advertising or other means; compensated, whether in the form of rates of pay, or other forms of compensation; selected for training including apprenticeship; promoted; upgraded; demoted; downgraded; transferred, laid-off; and terminated.
2. The Contractor shall in all solicitation or advertisement for employees, placed by or on behalf of the Contractor state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex or national origin.
3. The Contractor shall send to each labor union or representative of the workers, with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or worker's representative of the Contractor's commitments under the Equal Employment Opportunity Program of the Owner and under this Article and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The Contractor and his subcontractors shall file compliance reports at reasonable times and intervals with the Owner in the form and to the extent prescribed by the Owner. Compliance reports filed at such times as directed shall contain information as to the employment practices, policies, programs and statistics of the Contractor and their subcontractors.

B. The Owner is committed to ensuring full and equitable participation by subcontracting businesses in provision of goods and services on a contractual basis. Bidders shall be fully informed of the Subcontracting Outreach Program as set forth in the contract documents. The program requires bidders to make subcontracting opportunities available to a broad base of qualified subcontractors and to meet or exceed the mandatory level of subcontracting participation. The Owner supports a healthy, free market system that seeks to include responsible businesses and provide maximum opportunities for business growth and development.

C. The Contractor shall identify all subcontractors and vendors, including Disadvantaged Business Enterprises, Disabled Veteran Business Enterprises and Other Business Enterprises, to be used on this project on the sheet provided as part of the bid proposal. The Contractor shall require all subcontractors and vendors to keep their bids confidential. The Contractor shall, in performance of the Contract, only use those subcontractors and vendors upon which the Contractor's bid was based. Subcontractor and vendor substitutions shall only be made upon the Owner's approval. The Contractor shall enter into contracts with those subcontractors and vendors, in the same dollar amount upon which the Contractor's bid was based, prior to award of the Contract. Such contracts shall be contingent upon award of the Contract by the Owner and the Owner's Notice to Proceed to the Contractor. Further, such contracts shall constitute a Condition Precedent to the Owner's obligation to pay for any work performed under the Contract for Construction. Each pay request shall identify the dollar amount that will be paid to each subcontractor and vendor for work performed and materials/products furnished under the Contract. The Contractor shall provide the name of each subcontractor and vendor and a description of the work performed and materials/products furnished by each subcontractor and vendor and the dollar amount to be paid to each subcontractor and vendor.



IMMIGRATION REFORM BILL

STATEMENT OF EMPLOYMENT VERIFICATION ELIGIBILITY

BY GENERAL CONTRACTORS

Under the South Carolina General Assembly Immigration Reform Bill, state law requires all public employers to take steps to ensure their General Contractors comply with the law's employment verification requirements.

To meet the law's obligations, the City of Columbia is requiring that all General Contractors

- (1) comply with the verification requirements of the Immigration Reform Bill and
- (2) provide to the City of Columbia documentation needed to establish compliance or that the law does not apply to the Contractors and any subcontractors or sub-subcontractors).

DATE: _____

Project: #WM4336 Water Main Construction Along Rose Drive, Kolob Street, Nephi Street, Edmond Drive, Lotus Street, and Hibiscus Street

CONTRACTOR: _____
(Company Name)

Will comply with employment verification requirements under the South Carolina General Assembly Immigration Reform Bill as referenced above.

(Signature)

(Title)



NONCOLLUSION AFFIDAVIT

City of _____

State of _____

County of _____

_____ (Name) being first duly sworn, deposes and says that:

(1) He is _____ (Position) of _____ (Company Name), the Bidder that has submitted the attached Bid for Project: **#WM4336 Water Main Construction Along Rose Drive, Kolob Street, Nephi Street, Edmond Drive, Lotus Street, and Hibiscus Street** (Project)

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid:

(3) Such Bid is genuine and is not a collusive or sham Bid:

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the **City of Columbia, S.C.** or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed) _____

(Title)

Subscribed and sworn to before me

this _____ day of _____, 20_____

(Notary Public)

SEAL

My commission expires _____