RESOLUTION NO.: R-2019-061

Authorizing the City Manager to execute a Professional Services Extension Agreement between the City of Columbia and the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands

BE IT RESOLVED by the Mayor and City Council this 16th day of July, 2019, that the City Manager is hereby authorized to execute the attached Professional Services Extension Agreement with the United Way of the Midlands for the Regional Coordination of Homeless Services in the Midlands, or on a form to be approved by the City Attorney, for the fiscal year 2019-2020, the total compensation for such services shall not exceed One Hundred Twenty Thousand One Hundred Forty-eight and No/100 ($120,148.00) Dollars.

(Funding Source: 1018410 638306)

Requested by:

City Manager

Approved by:

City Manager

Approved as to form:

City Attorney

Mayor

ATTEST:

City Clerk

Introduced: 7/16/2019
Final Reading: 7/16/2019
WHEREAS, the City of Columbia ("City") entered into a Contract for Professional Services ("Contract") with The United Way of the Midlands ("Consultant") on December 23, 2014 for the Regional Coordination of Homeless Services, which initial contract term expired on June 30, 2015; and,

WHEREAS, the Contract provided for four (4) additional one (1) year extensions of the Contract term; and,

WHEREAS, Contractor and City extended the contract term by contract extension agreements in 2015, 2016, 2017, 2018; and,

WHEREAS, the most recent Extension Agreement expired on June 30, 2019; and,

WHEREAS, Contractor and City desire to extend the Contract for an additional one (1) year term commencing July 1, 2019 and ending on June 30, 2020;

NOW, THEREFORE, in consideration of the mutual undertakings and terms contained herein, the City and Consultant agree as follows:

1. The term of the Contract shall be extended for an additional one (1) year period from July 1, 2019 to June 30, 2020.
2. The total compensation for this one (1) year extension shall not exceed One Hundred and Twenty Thousand One Hundred Forty-Eight and No/100 ($120,148.00) Dollars, as indicated on Appendix "A" attached hereto.
3. Contractor’s Scope of Services for this one (1) year extension shall be as reflected in Appendix A.

Except as modified herein and extended hereby, all other terms and conditions of the Contract for Consulting Services shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Extension Agreement for Contract for Professional Services effective as of the date of the last signature herein below.

WITNESSES:

[Signatures]

UNITED WAY OF THE MIDLANDS
BY:
Print Name: Sara Seeweed
Its: Executive Director/CEO
Date: 7/29/19

CITY OF COLUMBIA
BY: Teresa B. Wilson
ITS: City Manager
Date: 

[Signature]
## APPENDIX A

<table>
<thead>
<tr>
<th>FY 2020 Homeless Services Budget</th>
<th>City Funds Requested</th>
<th>Federal Grants</th>
<th>MACH and Agency Contributions (cash &amp; in-kind)</th>
<th>UWM (cash &amp; in-kind)</th>
</tr>
</thead>
<tbody>
<tr>
<td>HMIS Software, licensing, security, server</td>
<td>$</td>
<td>$ 17,575</td>
<td>$ 6,500</td>
<td>$</td>
</tr>
<tr>
<td>Staff for systems work</td>
<td>$ 86,648</td>
<td>$ 246,916</td>
<td>$</td>
<td>$ 16,500</td>
</tr>
<tr>
<td>Travel, printing, training, and meeting supplies</td>
<td>$</td>
<td>$ 2,200</td>
<td>$ 2,500</td>
<td>$ 3,500</td>
</tr>
<tr>
<td>Oversight, vendor management and reporting</td>
<td>$ 25,000</td>
<td>$ 22,923</td>
<td>$</td>
<td>$ 25,000</td>
</tr>
<tr>
<td>Direct services to homeless clients</td>
<td>$ 8,500</td>
<td>$3,332,604</td>
<td>$ 5,000,000</td>
<td>$ 1,413,224</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>$ 120,148</strong></td>
<td><strong>$ 3,622,218</strong></td>
<td><strong>$ 5,009,000</strong></td>
<td><strong>$ 1,458,224</strong></td>
</tr>
</tbody>
</table>

*Note - Data on federal and private funding sources provided as information only and not reflected in proposed scope of work under the RFP.
"Federal grants" include those secured by UWM/MACH for the HUD Continuum of Care annual competition. These grants support people in permanent and transitional housing with supportive services.
"MACH and Agency Contributions" include cash contributed from MACH and members agencies as well as (estimated) leverage funds and resources documented in the annual HUD funding application.
"UWM cash and in-kind" include resources supporting staff, mileage, and HMIS costs plus resources (estimated) invested into housing and homeless programs for FY 2019-20.
## APPENDIX A

<table>
<thead>
<tr>
<th>Proposed tasks under City Scope of Services (Does not include work performed under federal or private resources)</th>
<th>Qtr. 1</th>
<th>Qtr. 2</th>
<th>Qtr. 3</th>
<th>Qtr. 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop programs for unaccompanied youth</td>
<td>7/1/19-9/30/19</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Improve communication mechanisms on resources available and disseminate to youth-friendly way</td>
<td>9/30/19-12/31/19</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Implement the Midlands Youth Plan</td>
<td>1/1/20-3/31/20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resource development for specialized housing and services</td>
<td>4/1/20-6/30/20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coordinate with justice and health systems</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coordinate requests for street engagement</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coordinate street outreach and implement housing placement based on vulnerability</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Connect Columbia Police to providers such as youth services, meal share, and street outreach.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Improve discharge planning for people experiencing homelessness with local hospitals and Alvin S. Glenn</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coordinate meal sharing programs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continue to add providers to meal share convenient agreement and improve meal scheduling and collaboration</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Implement Meal Share Action Plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employment and training promotion</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Implement a plan to fill gaps in employment services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Implement a travel voucher program</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secure vendor to implement home community travel program</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Implement program, track and report results</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coordinate 2020 Annual Homeless Count (including a youth-specific portion)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secure county level coordinators and volunteers</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Implement 2020 Count</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Final report</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>