

PART 11: SPECIFICATION FOR APPLICATION FOR CITY ENCROACHMENT PERMIT  
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CITY OF COLUMBIA REGULATIONS  
PART 11  
APPLICATION FOR CITY ENCROACHMENT PERMIT

11.1 GENERAL INFORMATION

11.1.1 Application for City encroachment permit may be made and permit form secured at the Department of Utilities and Engineering, second floor, 1136 Washington Street, Columbia, South Carolina. The request for such permit shall be accompanied by an appropriate drawing, if applicable, showing the location of the proposed utility installation and any other pertinent information necessary to determine conflicts with other utilities requested by the City Engineer.

11.2 WHO MUST OBTAIN PERMIT

11.2.1 All utility companies, both public and private, oil companies, gas companies, pipeline companies, contractors, developers, engineers or any person, firm or corporation or association not specifically excluded by law, desiring to construct, install or locate a pipeline, utility line, cable or other facility within the right-of-way of highways or streets within the City.

11.3 BORING REQUIRED ON MAJOR STREETS

11.3.1 Only bored cased crossing shall be permitted within the paved portion of major or arterial streets, except when soil and other conditions make boring impractical as determined by the City Engineer or when an emergency is deemed to exist. All crossings shall be a minimum of twenty four (24) inches below the paved surface unless otherwise specifically approved by the City Engineer.

11.4 EMERGENCY CUTTING

11.4.1 An emergency shall be deemed to exist when the preservation of the peace, health and safety of the City and the inhabitants thereof is jeopardized. The determination of an emergency shall be made by an official of the utility, designated in writing and filed with the City Engineer. In crossing a major or arterial roadway when it is deemed an emergency, a cut may be made only after written approval by the designated official of the utility. This approval must be forwarded to the Director of Utilities and Engineering within twenty-four (24) hours after the cut is made. A permit fee to cover inspection shall be charged and the applicant shall be responsible for permanent repair of the cut in accordance with the current City specifications.

11.5 INSPECTIONS

11.5.1 The line, boring or paving cut repair must be inspected and approved by the Department of Utilities and Engineering upon completion of the project and again one (1) year from that date during which period the applicant and/or owner shall remain liable for cost of repairs and any damages which may be due the City arising from the work performed.

11.6 BOND REQUIRED

- 11.6.1 In addition to the permit fee to cover inspection, the applicant shall file with the City Clerk a bond in the sum of \$5,000.00 approved by the City Manager and the City Attorney as to form.
- 11.7 CONSTRUCTION AND RELOCATION COSTS
- 11.7.1 Prior to construction of any underground utility line, pipeline, cable line, etc., under a paved street the applicant shall agree as a condition of the permit that the construction of said underground utility line, pipeline, cable line, etc., shall be constructed at the applicant's sole risk and expense and that upon demand by the city, when such demand is deemed necessary for a public street purpose, any such underground utility line, pipeline, cable line, etc., shall be relocated by the applicant at the applicant's sole expense.
- 11.8 PERMIT FEE: At the time of filing the application, a permit fee to cover inspection shall be paid to the City in the amount of \$10.00.
- 11.9 CONSTRUCTION: The construction will be accomplished in accordance with specifications of the City Engineer as shown on the attached drawing.
- 11.10 TREE ROOT PROTECTION: Attention is required to Section 75.0, Part 15, General Specifications, of these regulations. Installation of underground cables, conduits, pipes, etc., shall conform to those requirements for protection of tree roots within street rights-of-way.

11.11 ORDINANCE

Amending Chapter 30 of the City code by Adding  
Article VIII Relating to Installation of Utility  
Lines in City Streets

WHEREAS, it is deemed necessary an in the public interest to establish a policy for the construction of utility lines pertaining to all utility companies, both public and private, oil companies, gas companies, pipeline companies, contractors, developers, engineers or any person, firm or corporation not specifically excluded by law, desiring to construct, install or locate a pipeline, utility line, cable or other facility within the paved portion of major or arterial roadways, highways, or streets, now, therefore,

BE IT ORDAINED by the City Council of the City of Columbia, South Carolina, this 3<sup>rd</sup> day of January, 1978, that Chapter 30 of the Code is amended by adding the following:

ARTICLE VIII-UTILITIES

Sec. 30-150. Permit Required.

a. Prior to constructing any underground pipeline, utility line, cable line, etc., under a paved public street a permit shall be secured from the office of the City Engineer. The request for such permit shall be accompanied by an appropriate drawing, if applicable, showing the location of the proposed utility installation and any other pertinent information necessary to determine conflicts with other utilities requested by the City Engineer.

b. The construction will be accomplished in accordance with specifications of the City Engineer as shown on the attached drawing.

c. At the time of filing the application a permit fee to cover inspection shall be paid to the City in the amount of \$10.00.

Sec. 30-151. Boring Required on Major Streets.

Only bored or cased crossings shall be permitted within the paved portion of major or arterial streets, except when soil and other conditions make boring impractical as determined by the City Engineer or when an emergency is deemed to exist. All crossings shall be a minimum of twenty-four (24) inches below the paved surface unless otherwise specifically approved by the City Engineer.

Sec. 30-152. Emergency Cutting.

An emergency shall be deemed to exist when the preservation of the peace, health and safety of the City and the inhabitants thereof is jeopardized. The determination of any emergency shall be made by an official of the utility designated in writing filed with the City Engineer. In crossing a major or arterial roadway when it is deemed an emergency, a cut may be made only after written approval by the designated official of the utility which must be forwarded to the City Engineer within twenty-four (24) hours after the cut is made. A paving cut permit fee to cover inspection shall be charged, and the applicant shall be responsible for permanent repair of the cut in accordance with the current City specifications.

Sec. 30-153. Inspections.

The line, boring or paving cut repair must be inspected and approved by the City Engineer upon completion of the project and again one (1) year from that date during which period the applicant and/or owner shall remain liable for cost of repairs and any damages which may be due the City arising from such work.

Sec. 30-154. Bond Required.

In addition to the permit fee to cover inspection, the applicant shall file with the City Clerk a bond in the sum of \$5,000.00 approved by the City Manager and the city Attorney as to form.

Sec. 30-155. Construction and Relocation Costs.

Prior to construction of any underground utility line, pipeline, cable line, etc., under a paved street the applicant shall agree as a condition of the permit that the construction of said underground utility line, pipeline, cable line, etc., shall be constructed at the applicant's sole risk and expense and that upon demand by the City, when such demand is deemed necessary for a public street purpose, any such underground utility line, pipeline, cable line, etc., shall be relocated by the applicant at the applicant's sole expense.

This ordinance shall be effective on January 3, 1978.

Requested by:

s/ \_\_\_\_\_  
Mayor

s/ \_\_\_\_\_  
City Manager

Approved by:

s/ \_\_\_\_\_  
City Manager  
Approved as to form:

ATTEST:

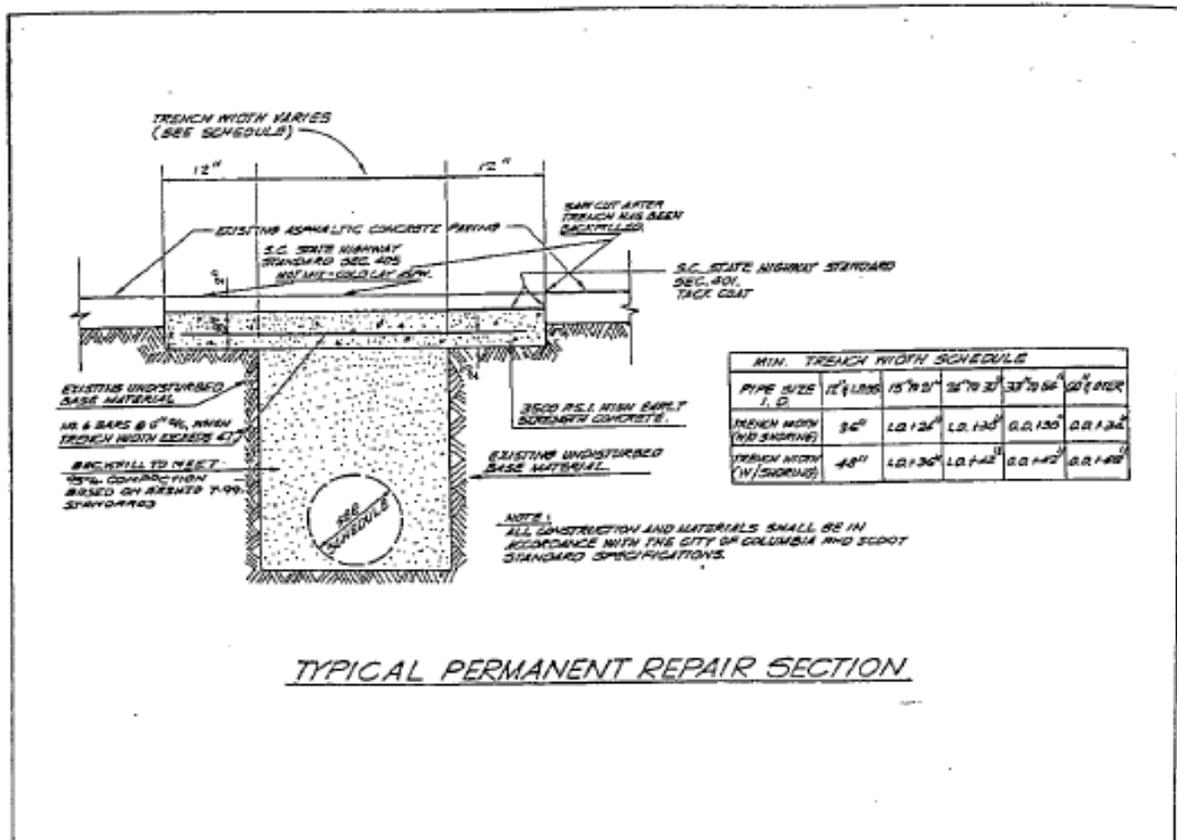
s/ \_\_\_\_\_  
City Clerk

s/ \_\_\_\_\_  
City Attorney

Introduced: \_\_\_\_\_

\_\_\_\_\_

Final Reading: \_\_\_\_\_



TYPICAL PERMANENT REPAIR SECTION

