Print Form

# Façade Improvement Program

## LETTER OF AGENCY

To: Office of Business Opportunities

Property Address:

In connection with the subject property, I hereby authorize the person shown below as my agent for the purposeof filing any applications and required documentation, designing and reviewing plans, obtaining required permits and will be the responsible financial agent, as in reference to the above listed property

**Signature of Owner:** _____

**Owner's Name (Print):**

**Owner's Address:**

**Owner's Office & Cell Phone:**

**Owner's Email Address:**

**Signature of Tenant:** _____

**Tenant/Applicant Name (Print):**

**Agent's Address:**

**Agent's Office & Cell Phone:**

**Agent's E-mail:**

Notary Signature: _____

Seal:

**Notary Name (Print):**

**Today's Date:**

**County:** _____ **Expiration Date:**_____