



City of Columbia DEVELOPMENT CENTER

1136 Washington Street
Columbia, SC 29201
803 545 3483

PARKING LOT

- If project is in a **DESIGN OR HISTORIC DISTRICT (DD or DP)** – refer to information sheet for supplementary review requirements.
- If project is in **FLOODPLAIN OR FLOODWAY** – refer to information sheet concerning supplementary requirements.

For applications and further information please visit our website at:
www.columbiasc.net

SUBMITTAL REQUIREMENTS

Submit plans to: CITY OF COLUMBIA DEVELOPMENT CENTER

Below are the plans necessary for review of a Major Commercial Development. Please note that incomplete plans will not be accepted for review. **ALL PLANS MUST BE TO SCALE.**

LAND DISTURBANCE PERMIT APPLICATION: 1 copy

PLAN REVIEW FEE

SITE PLAN: 3 copies at 18" x 24" minimum

- Address;
- Tax Map Sheet #;
- Property lines;
- Location of buildings listing gross sq. ft. and use;
- Calculation of total impervious surface on lot;
- Location of dumpsters – if utilized;
- Location of curb cuts; **(if new curb cut required, refer to Curb Cut checklist);**
- Location and dimensions of parking and access/driveways;
- List total number of parking spaces, number of HC accessible spaces, show details and accessible routes.

LAND DISTURBANCE: 2 copies at 24" x 36"

• **SEE LAND DISTURBANCE HANDOUT**

LANDSCAPE PLAN: 1 copy at 18" x 24" minimum

- Location of all proposed improvements;
- Location of all preserved trees (labeled as such);
- Utility location;
- Location of any street trees;
- Location of protected trees;
- All new trees and shrubs;
- Plant list of all plantings indicating common & botanical names, quantity, caliper/height of trees & container size of shrubs;

- NOTE: this information may be provided on site plan if desired.

☐ TREE PROTECTION: 1 copy at 18" x 24" minimum *(Consult w/ Land Planner on requirements)*

- All trees identified to be preserved with tree protection detail and notes;
- **NOTE:** This may be shown on Landscape Plan or Site Plan.

☐ TREE SURVEY: 1 copy at 18" x 24" minimum *(Consult w/ Land Planner on requirements)*

- Site plan with existing conditions locating all "protected trees" as defined by ordinance;
- **NOTE:** Can be combined with grading plan.