

ORDINANCE NO. 2013-031

Granting encroachment to the South Carolina State Library for installation and maintenance of handrails along the steps located in the right of way area adjacent to its building at 1500 Senate Street

WHEREAS, the South Carolina State Library (hereinafter "Grantee") desires to use a portion of the right of way area of the 1500 block of Senate Street adjacent to its building, Richland County TMS #11401-14-01, for installation and maintenance of four (4) sets of handrails along the steps, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this 26th day of March, 2013, that Grantee is hereby granted the right to use the right of way area of the 1500 block of Senate Street for installation and maintenance of four (4) sets of handrails along the steps, as shown on the attached drawings.

ALL WORK SHALL COMPLY with the requirements of The City of Columbia and South Carolina Department of Transportation now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. All trees shall be protected;
2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

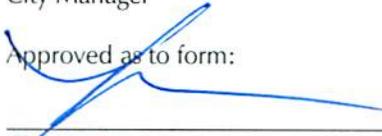
South Carolina State Library

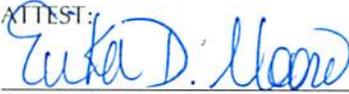

MAYOR

Approved by:


City Manager

Approved as to form:


City Attorney

ATTEST:

City Clerk

Introduced: 3/19/2013
Final Reading: 3/26/2013

ORIGINAL
STAMPED IN RED

REQUEST FOR AN ENCROACHMENT ORDINANCE

For a continuing encroachment on any type of property in which the City has an interest (i.e., rights of way, tree zone, sidewalk, streets), the person or entity is required to have an encroachment ordinance enacted by City Council permitting the encroachment. Encroachment ordinances are required for but not limited to: irrigation systems; landscaping; fencing; walls; pavers; walkways; outdoor dining items (chairs, tables, umbrellas, etc.); awnings; bollards and directional signs (i.e., churches) **Business signs are NOT permitted via an encroachment. An encroachment must comply with all existing City codes, rules and regulations, the Americans with Disabilities Act, if applicable, and is subject to review and approval by City staff. Enactment of the encroachment ordinance by a majority vote of City Council, which is a discretionary legislative act, is also required. In order to obtain an encroachment ordinance from the City of Columbia, it will be necessary for the City of Columbia to be named as an additional insured on your homeowners' policy with limits being increased to \$600,000 as required by Sec. 11-71. It is recommended that you contact your insurance provider to determine if it will name the City of Columbia as an additional insured prior to submitting your request for an encroachment ordinance. If you have any questions concerning these requirements, please contact Chip Timmons with Risk Management.**

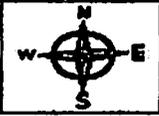
Please complete and submit this form along with any attachment(s) to Shari Ardis by e-mail at skardis@columbiasc.net ; fax at 803-737-4250; or mail to Shari Ardis, Legal Department, POB 147 Columbia, SC 29217, for preparation of an encroachment ordinance. Copies to City departments should be directed to the contact person for that department as shown below and not through the Legal Department. Chip Timmons with Risk Management (733-8306 or catimmons@columbiasc.net) should be contacted regarding the Insurance requirements.

Date: 02/25/13 Property Owner: South Carolina State Library
 Applicant's Name if different from Property Owner: Leesa M. Benggio
 Contact Information: Telephone Number: 803-734-8668 Fax Number: 803-734-8676
 Mailing address: 1500 Senate Street Columbia, SC 29211 E-mail address: lbenggio@statelibrary.sc.gov
 Encroachment Location (Address): 1500 Senate Street, Columbia, SC 29211
 (If corner lot, include name and block number of side street, i.e., 1737 Main Street and 1100 block of Laurel Street)
 Tax Map Number for Encroachment Location: 11401-11-01

Encroachment type: Wall Fence Columns Steps Irrigation System Landscaping Driveway Pavers
 Walkway/Side walk Underground Utilities other
 If Other - specify: Requesting handrail be added from the street, up the steps to the sidewalk.
 Dimensions (height/width/length): _____

(i.e., 6x42' wooden privacy fence; two 12"x4' concrete step; two 12"x12" x24" brick columns; 4x15' brick paver walkway)

Construction material: _____
 Please provide photographs and drawing or site plan drawn to scale - no larger than 8-1/2 x 11.

_____ Church Directional Signs (Must provide picture or drawing of proposed signs that reflect dimensions) Location(s) signs are to be placed (i.e. Northeast corner of Main Street) _____ _____ _____	
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Businesses only: Outdoor dining No. of chairs: _____ No. of Tables: _____
 Hours of operation for outdoor dining: _____
 Number of planters: _____ Awning: _____ (dimensions - size/material) _____
 Other: _____ (or complete applicable "Encroachment type" section above)

The proposed ordinance will be sent to the requesting party and City offices for review and approval. Johnathan Chambers will compile the recommendations and forward them to the City Clerk for scheduling before City Council. This process may take from 30-90 days.

CONTACT	DEPARTMENT	PHONE	FAX	E-MAIL
Krista Hampton	Development Services (Administration)	803-545-3420	803-733-8647	kmhampton@columbiasc.net
Johnathan Chambers	Development Services (Zoning)	803-545-3333	803-343-8779	jchambers@columbiasc.net
Nancy Lee Trihey	Development Services (Planning)	803-545-3222	803-733-8647	ntrihey@columbiasc.net
John Fellows	Development Services (Planning)	803-545-3222	803-733-8647	jsfellows@columbiasc.net
Jeny Thompson	Development Services (Building Inspections)	803-545-3420	803-733-8699	jthompson@columbiasc.net
Fanessa Pinckney	Development Services (Permits)	803-545-3420	803-733-8699	fcpinckney@columbiasc.net
Amy Moore	Development Services (Historic Preservation)	803-545-3222	803-733-8647	aemoore@columbiasc.net
Joey Jacob	Utilities & Engineering (Administration)	803-545-3400	803-988-8199	jdjacob@columbiasc.net
Dana Higgins	Utilities & Engineering (Construction Management)	803-545-3372	803-545-4130	dnhiggins@columbiasc.net
Robert Anderson	Public Works (Administration)	803-545-3780	803-733-8648	randerson@columbiasc.net
Robert Sweat	Public Works (Street Division)	803-545-3790	803-545-3785	rsweat@columbiasc.net
David Brewer	Public Works (Traffic Engineering)	803-545-3850	803-733-8648	dbrewer@columbiasc.net
Sara Hollar	Public Works (Forestry & Beautification)	803-545-3860	803-733-8648	sehollar@columbiasc.net
Fred Delk	Columbia Development Corporation	803-988-8040	803-988-8039	cdk@columbiasc.net
Chip Timmons	Risk Management	803-733-8306	803-733-8245	catimmons@columbiasc.net
George Adams	Fire Department	803-545-3701	803-401-8839	cfadams@columbiasc.net
Gerald Koon	Fire Department	803-545-3701	803-401-8839	cfkoon@columbiasc.net



Matter # 1302044/

2013-031

**CITY COUNCIL
ENCROACHMENT SUMMARY
2013-031**

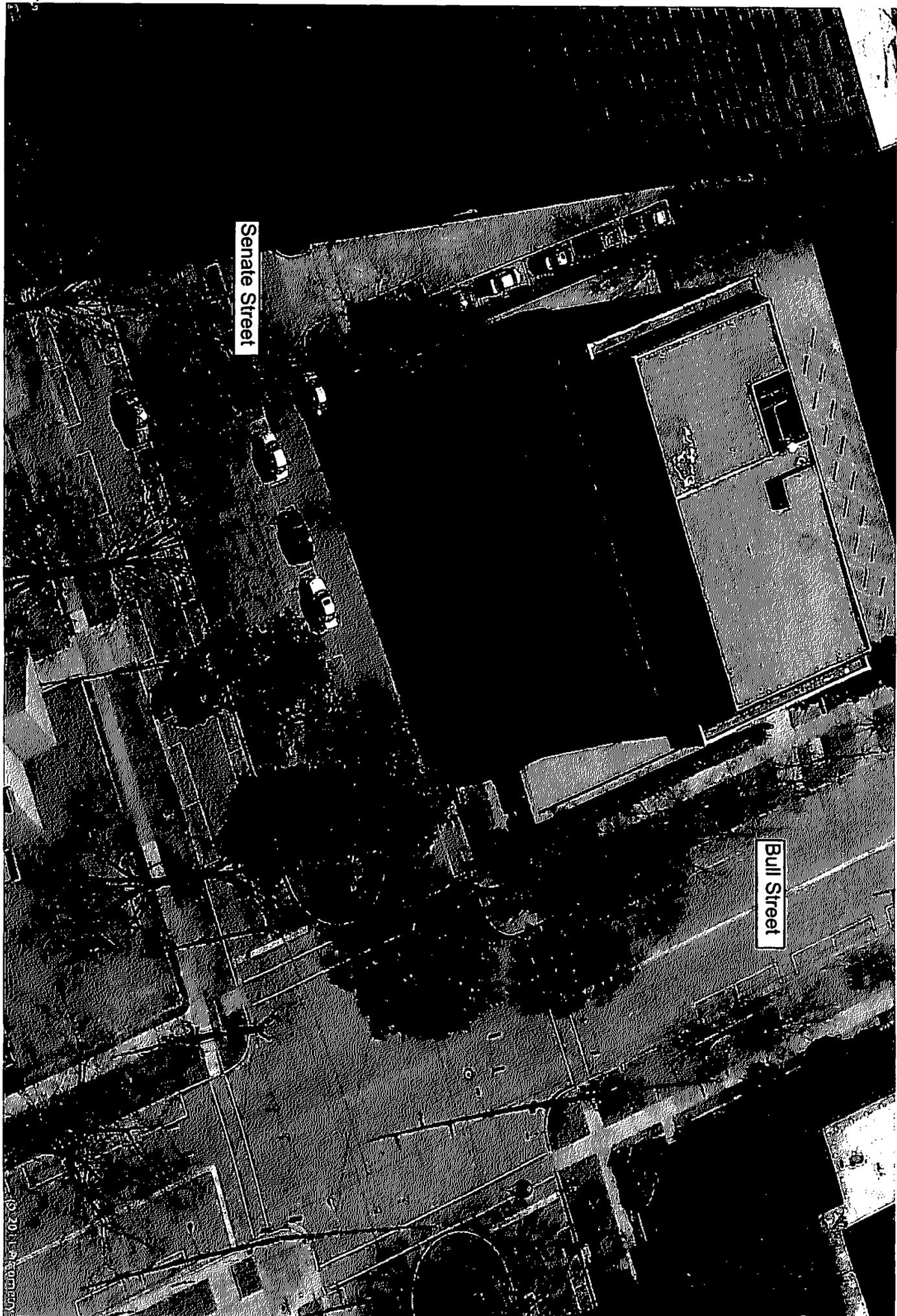


**1500 SENATE STREET
ADJACENT TO THE SOUTH CAROLINA STATE LIBRARY
HANDRAILS**

Subject Property:	Right-of-ways adjacent to 1500 Senate Street, TMS#11401-14-01
Council District:	3
Proposal:	The applicant is requesting an encroachment for installation and maintenance of four (4) sets of handrails along the steps leading to the library
Applicant:	South Carolina State Library
Staff Recommendation:	Approval

Detail:	<p>The applicant is requesting an encroachment for installation and maintenance of four (4) sets of handrails along the steps leading to the library adjacent to the South Carolina State Library.</p> <p>Conditions of the proposed encroachment are as follows:</p> <ol style="list-style-type: none"> 1. All trees shall be protected; and 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.
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CITY AGENCY COMMENTS FOR ENCROACHMENT	
Planning & Development Services	Recommend approval.
Streets	Recommend approval. Handrails not to extend over the sidewalk.
Utilities and Engineering	Recommend approval.
Traffic Engineering	Recommend approval.
Forestry	Recommend approval.
Land Development	Recommend approval.
Fire	Recommend approval.



Senate Street

Bull Street

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