



We Are Columbia

COLUMBIA CITY COUNCIL MEETING MINUTES

TUESDAY, SEPTEMBER 6, 2016 ▪ 3:48 P.M.

CITY HALL ▪ 1737 MAIN STREET ▪ COUNCIL CHAMBERS ▪ 3RD FLOOR

Present:

The Honorable Mayor Stephen K. Benjamin ▪ The Honorable Sam Davis, District I ▪
The Honorable Tameika Isaac Devine, At-Large ▪ The Honorable Howard Duvall, Jr., At-Large
▪ The Honorable Edward McDowell, Jr., District II ▪ The Honorable Moe Baddourah,
District III arrived at 4:29 p.m. ▪ Ms. Teresa Wilson, City Manager ▪ Ms. Erika D.
Moore, City Clerk

Absent:

The Honorable Leona K. Plaugh, District IV

*This meeting was advertised in accordance with the South Carolina Freedom of Information Act.
The minutes are numbered to coincide with the order of the meeting.*

INVOCATION

The Honorable Reverend Edward H. McDowell, Jr. offered the Invocation.

CITY COUNCIL DISCUSSION

1. City Council October 2016 Meeting Schedule - Ms. Teresa Wilson, City Manager

There was a consensus of Council to cancel the October 4, 2016 meetings and to meet on October 18, 2016 at 2:00 p.m. and 6:00 p.m.; schedule the Council Retreat on October 26-28, 2016; and to schedule all future work sessions at 2:00 p.m.

2. Greenview Reunion Funding Request - The Honorable Mayor Stephen K. Benjamin

Councilor Davis requested funding in the amount of \$10,000 from the Hospitality Tax Fund. This matter was voted on during the council meeting. - *Please refer to Item 35.*



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3. Economic Development Partners - Mr. Ryan Coleman, Economic Development Director

Ms. Tammy Mainwaring, Chief Operations Officer of IT-ology reported that IT-ology held an IT Trends Conference on Cyber Security, which was attended by 285 information technology professionals; the Course Power Program through IT-ology has helped colleges increase their enrollment in IT related course by 30%; and Cyber Saturdays, in school and afterschool IT enrichment programs and summer cyber camps are offered for K-12 students. She presented *Be a Part of Information Technology* a major research report that was produced by IT-ology in partnership with the Midlands Education and Business Association (MEBA). In closing, she reviewed the upcoming programs and activities for IT-ology.

Mr. Bill Kirkland, Executive Director of the USC Office of Economic Engagement reported that there are forty-eight companies in the USC/Columbia Technology Incubator. Those companies are generating over \$35 million in revenue. There are 223 people in the building every day and 69% of them live in Richland County. The Office of Economic Engagement provides these companies with mentoring, seminars, coaching and other resources. He reported that Global Entrepreneurial Week begins on November 11, 2016 and it will be led by the Incubator. In closing, he presented photos of the proposed facility along Catawba Street.

4. Geographic Information System and Public Facing Web Applications - Mr. Sung Jun Kim, GIS Administrator

Mr. Sung-Jun Kim, GISP, GIS Administrator presented an update on the City's Geographic Information System. He explained that GIS consists of software, hardware, data, professionals and methodology. He reported that the City launched its public facing GIS web application in April 2016 and it can be used to verify if property is located within the city limits, council districts, trash pickup days and other information. The application contains a city information viewer, properties with code violations, landmarks and a city parks finder. He provided a demonstration of the site at gis.columbiasc.gov.

5. Parking System Discussion and Upcoming Recommendations - Ms. Melissa Gentry, P.E., Assistant City Manager of Operations

Ms. Melissa Gentry, P.E., Assistant City Manager for Operations said the recommended changes to the parking code include changing many violations from criminal to civil; creating an appeal process for civil infractions; updating the current payment methods, loading zone times and parking meter zones. There is a big push in some hospitality areas to extend parking enforcement hours. This will generate the turnover that businesses need. We are also looking at using contract labor to manage that enforcement. We are also revisiting suggestions to change parking rates by



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increasing the hourly parking rate, using a dynamic pricing model and changing rates in parking garages to generate turnover.

Ms. Teresa Wilson, City Manager said we want to make sure the consensus of Council is to bring back all of these changes. She said the hours of enforcement and how we enforce is of concern to a lot of the hospitality districts. She asked if we should move forward with all hospitality districts.

Mayor Benjamin said this is important to Five Points and we are big enough to police them differently.

Ms. Melissa Gentry, P.E., Assistant City Manager for Operations said staff would prefer an ordinance that covers all districts. She noted that Main Street is the most resistant to this.

Councilor Baddourah said we need to be cautious in how we move forward with extending enforcement and increasing parking rates. He asked if an impact study had been conducted.

Councilor McDowell inquired about additional handicap parking spaces. He asked if the City can offer 30-45 minutes of free parking for citizens to pay their taxes at 2020 Hampton Street.

An ordinance extending the enforcement hours in Five Points will be scheduled for first reading consideration on September 20, 2016. The remaining changes will be presented at a later date.

6. Storm Water Utility / Bonding Discussion and Project - Ms. Melissa Gentry, P.E., Assistant City Manager of Operations

Ms. Melissa Gentry, P.E., Assistant City Manager for Operations recalled that staff was asked to consider the possibility of issuing a storm water bond to advance projects that are scheduled further out in the CIP. She recalled that the suggestion was to increase the storm water fee by \$2.00 per equivalent residential unit resulting in an additional \$2 million per year. She recommended that we hire a rate consultant to analyze the existing storm water utility fund to determine our current bonding capacity. We are also looking at past Capital Improvement Plans to determine which projects should be brought forward. She reiterated the recommendation to hire a rate consultant in the next budget cycle.

Councilor Davis asked if a consultant is needed given what we know about pending projects. He asked if projects will be prioritized.

Councilor Baddourah said a consultant isn't needed. He suggested that staff is capable of identifying the projects.



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Ms. Melissa Gentry, P.E., Assistant City Manager for Operations said the projects will be prioritized and a bond would allow us to pull projects forward. She agreed that staff is capable of doing an analysis, but would prefer having a consultant help determine the level of increase that is needed to fund the projects.

Councilor Baddourah said we can't wait another budget year.

Ms. Teresa Wilson, City Manager asked if Council wanted to move forward with an internal discussion without a rate discussion.

Mayor Benjamin reiterated Mr. Baddourah's concern with timing. He suggested that we work on parallel tracks to move quicker on completing projects.

Ms. Teresa Wilson, City Manager said our due diligence doesn't always get the best results. She said we can make a fair determination of what we can get done in a timely manner across the City and if Council feels comfortable with us making determinations on a bond with the help of our Chief Financial Officer.

Councilor Baddourah asked for an estimated amount needed to provide relief at the immediate intersections.

Ms. Melissa Gentry, P.E., Assistant City Manager for Operations said it is important to look at a large section of pipes. She reported that a low estimate for Shandon is \$20 million, but we have \$60 million in projects. She said we can make Five Points better and we are looking at storage in strategic places.

Councilor Duvall said we would be well served if we had an outside expert to look at what can be done with available funding versus adding \$2 to the storm water fee.

Councilor Davis said staff can discern the priority projects and the projected costs then we can have a discussion on how to handle it. He said there are projects that should have been completed a long time ago.

Mayor Benjamin acknowledged Council's consensus to move forward on concurrent tracks. He asked that someone look at other funding sources that may be available.



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EXECUTIVE SESSION

Upon a motion by Ms. Devine and seconded by Mr. Davis, Council voted unanimously to enter into Executive Session at 5:15 p.m. for the discussion of **Items 7** through **9**. No other action was taken.

7. Discussion of negotiations incident to proposed contractual arrangements - S.C. Code §30-4-70(a)(2) - *Renovation of 1800 Main Street*
8. Receipt of legal advice relating to a pending, threatened or potential claim – S.C. Code §30-4-70(a) - *George S. Glassmeyer v. City of Columbia* and *Bolin v. City of Columbia*
9. Discussion of employment of an employee – S.C. Code §30-4-70(a)(2)

COUNCIL MEETING

The Honorable Mayor Stephen K. Benjamin called the Council Meeting to order at 6:20 p.m. and the following members of Council were present: The Honorable Sam Davis, The Honorable Tameika Isaac Devine, The Honorable Moe Baddourah, The Honorable Howard E. Duvall and The Honorable Edward H. McDowell, Jr. The Honorable Leona K. Plaugh was absent. Also present were Ms. Teresa Wilson, City Manager and Ms. Erika D. Moore, City Clerk. This meeting was advertised in accordance with the South Carolina Freedom of Information Act.

PLEDGE OF ALLEGIANCE

INVOCATION

Mr. S. Allison Baker, Senior Assistant City Manager offered the Invocation.

ADOPTION OF THE AGENDA

Upon a motion made by Mr. McDowell and seconded by Mr. Davis, Council voted unanimously to adopt the agenda.

PUBLIC INPUT RELATED TO AGENDA ITEMS

No one appeared at this time.



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APPROVAL OF THE MINUTES

10. August 2, 2016 Council Meeting Minutes

Upon a motion Mr. McDowell and seconded by Mr. Baddourah, Council voted unanimously to approve the August 2, 2016 Council Meeting Minutes, subject to amending **Item 25** to include a four-year term for the Municipal Court Judges that were appointed.

CONSENT AGENDA

Upon a motion by Mr. Baddourah and seconded by Ms. Devine, Council voted unanimously to approve the **Consent Agenda Items 11 through 28**.

11. Council is asked to approve the Purchase of Twenty-five (25) Acuity Lights and Poles, as requested by the Traffic Engineering Division. Award to Mayer Electric Supply, the lowest and responsive bidder in the amount of \$55,350.00. This vendor is located in West Columbia, SC. - *Approved*

Funding Source: Public Works: Traffic Street-Lighting/Electrical and Lighting Supply,1013205-623600. Additional funding will come from operating funds.

12. Council is asked to approve a Purchase Invoice for Fiscal Year 2016/2017 Annual Drinking Water Fee, as requested by the Utilities and Engineering Department. Award to South Carolina Department of Health and Environmental Control in the amount of \$57,811.00. This vendor is located in Columbia, SC. - *Approved*

Funding Source: 50/50 split from 5516206 639900 (CCWTP) and 5516207 63990 (LMWTP) budgets - The original budgeted amount is \$60,000.

13. Council is asked to approve a Project for Sewer Replacement at Roosevelt Street , as requested by the Utilities and Engineering Department. Award to North American Pipeline Management in an amount not to exceed \$139,067.50, which includes contractors bid amount of \$126,425 and owner's contingency amount of \$12,642.50. This firm is located in Greenville, SC. - *Approved*

Funding Source: Capital Improvement Fund, 5529999-658650/SS739801-658650 - The original budgeted amount is \$146,250. This is a Clean Water 2020 Program Project.

14. Council is asked to approve the Purchase of a Screw Conveyor System, as requested by the Wastewater Treatment Plant. Award to Jim Myers & Sons in the amount of \$146,631.60. This firm is located in Charlotte, NC. - *Approved*

Funding Source: Water & Sewer Capital Projects/Capital Projects Costs/Thickening & Dewatering Improvement 5529999-658650-SS728501



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15. Council is asked to approve a Fiscal Year 2016/2017 Contract Renewal for IFAS and Banner Software Update License and Support, as requested by the Information Technology Department. Award to Mythics Inc. in the amount of \$160,134.37. This vendor is located in Virginia Beach, VA. - *Approved*
Funding Source: Information Technology Department – Maintenance & Service Contract, 1011120 – 638200 - Note: This item was approved by the Chief Information Officer.

16. Council is asked to approve Project WM4348; Agreement for Engineering Services for a pressure reducing valve at Pineview Road and the CSX Main Railroad Line and approximately 6,400 linear feet of 16” water main improvements along Longwood Road between Shop Road Extension and Bluff Road. Award to Alliance Consulting Engineers in the amount of \$183,000.00. This firm is located in Columbia, SC. - *Approved*
Funding Source: Capital Outlay Projects Budget, 5529999-WM4348-658650. The original budgeted amount is \$183,000. This is a Mentor Protégé Program Project. Atlantic South Consulting is the Protégé and will receive \$36,000 (20%) of the contract value for surveying, development of construction plans water main design and project scheduling services.

17. Council is asked to approve the Purchase of Radios and Accessories, as requested by the Fire Department. Award to Motorola C&E in the amount of \$250,442.39. This vendor is located in Blythewood, SC. - *Approved*
Funding Source: Fire Administration/Radio Equipment (1012301-627800; \$79,377.84); Fire Prevention/Radio Equipment (1012302-627800; \$71,749.48); Fire Suppression/ Radio Equipment (1012303-627800; \$99,315.07) - The original budgeted amount is \$257,000.

18. Council is asked to ratify an Emergency Flood Contract to repair flood damage to the sanitary sewer manholes in the Crane Creek Sewer Basin, as requested by the Utilities and Engineering Department. Award to McClam & Associates in the amount of \$333,472.44. This firm is located in Little Mountain, SC. - *Approved*
Funding Source: FEMA Grants Control/FEMA Emergency Operations/Crane Creek Const/Inspection Service, 2539999- 638400/ SS695403-638400

19. Council is asked to approve a Contract for Instrumentation and Supervisory Control and Data Acquisition (SCADA) System Maintenance for Fiscal Year 2016/2017, as requested by the Metro Wastewater Treatment Plant. Award to CITI, LLC in the amount of \$421,200.00. This firm is located in Charlotte, NC. - *Approved*
Funding Source: Utilities & Engineering: Utilities Metro WWTP/Maintenance & Service Contract, 5516208-638200 - The original budgeted amount is \$421,200.



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20. Council is asked to approved Project WM4348; An Agreement for the Columbia Canal Head Gates Design Repair for Phase I and Phase II Services, as requested by the Utilities and Engineering Department. Award to Kleinschmidt Associates in an amount not to exceed \$957,112.00. This firm is located in Lexington, SC. - *Approved*
Funding Source: Flood Recovery Project DR4241 Columbia Canal Head Gates Design Repair Services, 2532201-WM4348-638400. The following sub-consulting services will be \$209,130.59 (50.1%) of the contract value:
- \$109,842.59 (26.3% of the total contract value for Phase 1 and 2) awarded to Chao and Associates, an MBE firm located in Columbia, SC will provide Structural Evaluation and Field Structure As-built services;*
- \$37,800.00 (9.1% of the total contract value for Phase 1 and 2) awarded to F&ME, located in Columbia, SC will provide Subsurface Investigation services;*
- \$42,288.00 (10.1% of the total contract value for Phase 1 and 2) awarded to D&J Machinery & Rigging, LLC, located in Lexington, SC will provide Head Gate Clean Out and Inspection services;*
- \$19,200.00 (4.6% of the total contract value for Phase 1 and 2) awarded to Standard Diving & Marine Contracting, LLC, located in Mt. Pleasant, SC, will provide underwater condition assessment services.*
21. Ordinance No.: 2016-046 - An Eleventh Supplemental Ordinance providing for the issuance and sale of City of Columbia, South Carolina, Waterworks and Sewer System Revenue Bonds, in one or more series, in the aggregate principal amount of not exceeding \$281,000,000, in order to refinance certain outstanding indebtedness and to finance various capital projects and improvements to the system, any necessary debt service reserves and issuance costs; authorizing the Mayor, the City Manager and the Assistant City Manager for Finance and Economic Services, or any two of them acting together, to determine certain matters with respect to the bonds; prescribing the form and details of such bonds; adopting continuing disclosure procedures; and other matters relating thereto – *Approved on second reading.*
22. Ordinance No.: 2016-077 - Authorizing the City of Columbia, South Carolina to execute and deliver an equipment lease purchase agreement in the amount of not exceeding \$8,100,000 between the City and the Lessor thereof to defray the cost of acquiring certain equipment; and other matters relating thereto – *Approved on second reading.*
23. Resolution No.: R-2016-064 - Authorizing consumption of beer and wine only at Shagging on Main on September 10, 2016 - *Approved*
24. Resolution No.: R-2016-061 - Authorizing consumption of beer and wine beverages only at Vista Bike Night Fundraiser for Camp Kemo on September 22, 2016 - *Approved*
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25. Resolution No.: R-2016-062 - Authorizing consumption of beer and wine only at the South Carolina Oyster Festival in the 1600 block of Blanding Street on November 20, 2016 - *Approved*
26. Resolution No.: R-2016-051 - Authorizing consumption of beer and wine only at the ArtLinc Sidewalk Art Festival in the Lincoln Street Tunnel and 1300 block of Lincoln Street on Saturday, November 12, 2016 - *Approved*
27. Resolution No.: R-2016-067 Authorizing Eau Claire Unity Festival and consumption of beer and wine only at Hyatt Park and Eau Claire Town Hall on Saturday, September 10, 2016 - *Approved*
28. *Zoning Map Amendment* - 1211 Greenlawn Drive, TMS # 16414-01-05; request to rezone the parcel from RS-1 (Single Family Residential District) to UTD (Urban Transitional District). – Consideration of this item was deferred on July 19, 2016. First reading approval was given on August 16, 2016. – *Approved on second reading*

PRESENTATIONS

29. Special Olympics South Carolina Month Proclamation - The Honorable Mayor Stephen K. Benjamin

Mayor Benjamin and the members of Council proclaimed September 2016 as Special Olympics South Carolina Month in the City of Columbia.

Mr. Barry Coats, CEO/President of the Special Olympics South Carolina appeared before Council along with many supporters on behalf of the 24,848 athletes they serve to thanked City of Columbia for their support over the years.

30. Historic Columbia Foundation - Mr. John Dozier, President of the Board

Mr. John Dozier, First Vice President for the Historic Columbia Foundation Board of Trustees invited the members of Council to attend the 38th Annual Jubilee: Festival of Black History and Culture on Saturday, September 17, 2016 from 11:00 a.m. until 6:00 p.m. He also announced the reopening of the Mann-Simons Cottage on Saturday, September 17, 2016. He explained that the rehabilitated house and its new exhibits tell a rich story of multiple generations of the African-American family that lived, worked and prospered at the corner of Marion and Richland Streets for 130 years.



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PUBLIC HEARING

31. Community Development Block Grant Disaster Relief (CDBG-DR) Action Plan - Ms. Gloria Saeed, Interim Director of Community Development and Mr. Fred Tombar, Senior Vice President for Government Services for the Plexos Group

Ms. Gloria Saeed, Interim Director of Community Development said the City received CDBG-DR funding as a result of the October 2015 flood. She reported that outreach forums have been held in the community to assess the unmet needs of those impacted by the flood. She said there isn't enough money, but we've done what we can to design programs to assist as many people as possible. She noted that the public comment period ends tomorrow and the action plan will be submitted to HUD on September 20, 2016.

Mr. Fred Tombar, Senior Vice President for Government Services for the Plexos Group presented the City's Community Development Block Grant-Disaster Recovery Action Plan. He recalled that Federal Notice PL 114-113 was effective on June 22, 2016. He announced that a total of \$299 million was awarded to South Carolina and Texas; an additional \$1 million was awarded for HUD Technical Assistance and Planning; and the City of Columbia will receive \$19.98 million in CDBG-DR funds. He reviewed the notice requirements and the requirements for each activity. He reported that the City of Columbia has \$47.9 million in unmet housing needs and \$1,797,413 in economic development unmet needs for a total of \$49,697,413. He reviewed the types of disaster recovery programs, the allocation for each program, how applicants are prioritized and how the funds can be used.

Council opened the Public Hearing at 7:20 p.m.

No one appeared in support of or in opposition to the Action Plan.

Council closed the Public Hearing at 7:20 p.m.

Upon a motion by Edward H. McDowell and seconded by Moe Baddourah, Council voted unanimously to approve the Community Development Block Grant Disaster Relief Action Plan.



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ORDINANCES - FIRST READING

32. Ordinance No.: 2016-083 - Granting an Easement to South Carolina Electric and Gas Company (SCE&G) along a portion of 4011 Beltline Boulevard, Richland County TMS#11610-05-26 for utilities to serve the City's new Water and Wastewater Office Facility; CF# 250-412 – *Approved on first reading.*

Upon a motion by Mr. Baddourah and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to Ordinance No.: 2016-083 - Granting an Easement to South Carolina Electric and Gas Company (SCE&G) along a portion of 4011 Beltline Boulevard, Richland County TMS#11610-05-26 for utilities to serve the City's new Water and Wastewater Office Facility; CF# 250-412.

33. Ordinance No.: 2016-084 - Authorizing the conveyance of approximately 0.010 acre (428 square feet) portion of Richland County TMS #22906-04-22 to Richland County for Intersection Improvements at North Springs Road (S40-1834) and Risdon Way (S40-2271); CF# 250-398 – *Approved on first reading.*

Upon a motion by Mr. Baddourah and seconded by Mr. Duvall, Council voted unanimously to give first reading approval to Ordinance No.: 2016-084 - Authorizing the conveyance of approximately 0.010 acre (428 square feet) portion of Richland County TMS #22906-04-22 to Richland County for Intersection Improvements at North Springs Road (S40-1834) and Risdon Way (S40-2271); CF#250-398.

APPOINTMENTS

34. Council is asked to approve the re-appointment of one (1) individual to the Riverbanks Parks Commission.

There was a consensus of Council to advertise one vacancy for the Riverbanks Parks Commission.

Ms. Teresa Wilson, City Manager announced that Ms. Connie Bailey, Ombudsperson for the City of Columbia is relocating to Washington, DC to work with the State Department. She recognized Connie for 11-years of dedicated service to the City of Columbia.

Ms. Connie Bailey, Ombudsperson

Councilor McDowell announced the Annual House of Prayer Convocation during September 11-18, 2016.



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CONSIDERATION OF MATTERS DISCUSSED DURING THE WORK SESSION

35. Greenview Reunion Funding Request - The Honorable Mayor Stephen K. Benjamin

Upon a motion by Mr. Davis and seconded by Ms. Devine, Council voted unanimously to allocate \$10,000 from the Hospitality Tax Fund to the Greenview Reunion. Mr. Baddourah was not present for the vote

CITY COUNCIL COMMITTEE REPORTS / REFERRALS

No reports or referrals were made at this time.

APPEARANCE OF THE PUBLIC

Dr. Germon Miller, RICH Program Director thanked the City for their support of the RICH Program for another year.

Ms. Glenda Robinson said the RICH Program is allowing young adults to collaborate, find success and to make a difference. She announced that her boyfriend was given the opportunity to travel to Germany for basketball try-outs. She announced that he was immediately given an offer to stay and play.

ADJOURNMENT

Upon a motion by Mr. Duvall and seconded by Ms. Devine, Council voted unanimously to adjourn the meeting at 7:36 p.m.

Respectfully submitted by:

Erika D. Moore, CMC
City Clerk