



CITY OF COLUMBIA  
CITY COUNCIL AGENDA  
TUESDAY, SEPTEMBER 1, 2015 – 6:00 P.M.  
CITY HALL – 1737 MAIN STREET  
COUNCIL CHAMBERS

**Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters are asked to speak directly into the microphone for recording purposes.**

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The Columbia City Council will conduct a Meeting and Public Hearing on Tuesday, September 1, 2015 at 6:00 p.m. at City Hall, 1737 Main Street, Columbia, South Carolina.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Chaplain Byron Power, Columbia Police Department

**ADOPTION OF THE AGENDA**

**PUBLIC INPUT RELATED TO AGENDA ITEMS**

**APPROVAL OF MINUTES**

1. [August 4, 2015 Work Session](#) and [August 18, 2015 Work Session](#) and [Council Meeting Minutes](#)

**CONSENT AGENDA**

Council is asked to approve the **Consent Agenda Items 2 through 17.**

**CONSIDERATION OF BIDS & AGREEMENTS**

- UPDATED**
2. Council is asked to approve an [Agreement for Recruiting and Performance Management Software](#), as requested by the Human Resources Department. Award to Cornerstone OnDemand, Inc. in an amount not to exceed \$210,930.00 for the three (3) year term. This firm is located in Santa Monica, CA. *Funding Source: Technology Replacement-Computer Electronic Equipment Capital, 6218954-658600 (\$40,800) and Technology Replacement-Professional Services, 6218954-636600 (\$170,130) – **Note:** This is an automated recruiting software solution that assists with the hiring and recruiting processes. The original budgeted amount is \$220,000.00 - **CIO Comment:** I support this purchase of software that will enable the City to automate the application and hiring process. The related project will have benefits including increased staff efficiency, improved impression of the City to applicants through online versus a manual process, anticipated reduction in time to hire, and decreased copying costs. This software will also enable performance management, which we will be implemented as a follow-on project to the hiring automation.*

3. Council is asked to approve an [Agreement for Drinking Water Quality Consulting Services for Fiscal Year 2015/2016](#), as requested by the Utilities and Engineering Department. Award to Black & Veatch in an amount not to exceed \$50,000.00. This firm has headquarters located in Overland, KS and a local office in Columbia, SC. *Funding Source: 5529999-WM426316-658650 – **Note:** The original budgeted amount for this project is \$50,000.00.*
  
4. Council is asked to approve the [Renewal of a Services Agreement for the Emergency and Mass Notification System for Fiscal Year 2015/2016](#), as requested by Columbia-Richland 911 Communications Department. Award to Everbridge, Inc. in the amount of \$75,500.00. This vendor is located in Glendale, CA. *Funding Source: City Account 1012701-638200 (\$37,750) & County Account 2082702-638200 (\$37,750) - **CIO Comment:** I support this renewal of the cloud-based public alert system that enables registrants to receive alerts in various ways including mobile devices, email, and landlines.*
  
5. Council is asked to approve [Project SS7324; An Agreement to provide Engineering Services for the Bendale Pump Station](#), as requested by the Utilities and Engineering Department. Award to Chao & Associates, Inc., a Minority Business Enterprise in an amount not to exceed \$98,890.00. This firm is located in Columbia, SC. *Funding Source: Sanitary Sewer Capital Budget, 5529999-SS7324-658650 – **Note:** The fee of \$98,890.00 includes a 10% contingency in the amount of \$8,990.00 to only be used upon written authorization by the City. This is a Protégé Lead Project and the budget is \$675,000 (\$175,000 is for Professional Services and \$500,000 is for Construction). This is a Clean Water 2020 Program Project. The following sub-consulting services will be provided at 36.8% or \$36,380 of the contract value:*

Firm	Location	Services	Percentage / Amount
Highfill Infrastructure Engineering	Cary, NC	Engineering Quality Control and Construction Administration	\$21,900 (22.1%)
GS2 Engineering	Columbia, SC	Geotechnical	\$4,500 (4.6%)
Belka Engineering	Columbia, SC	Electrical Engineering	\$9,980 (10.1%)

6. Council is asked to approve [Project SS7323; An Agreement to provide Engineering Services to the Food Lion Pump Station](#), as requested by the Utilities and Engineering Department. Award to Power Engineering Company, Inc. in an amount not to exceed \$107,091.00. This firm is located in Columbia, SC. *Funding Source: Capital Projects, 5529999-SS7323-658650 – **Note:** This is a Mentor Protégé Program Project and Palmetto Consulting Engineering Group, Inc. a Women Business Enterprise of Chapin SC is the Protégé and will assist with all aspects of the project at 20% or \$21,419 of the contract value. This is a Clean Water 2020 Program Project and the original budgeted amount is \$125,000. The following sub-consulting services will be provided at 11.31% or \$12,105 of the contract value:*

Firm	Location	Services	Percentage / Amount
Associated E&S	Columbia, SC	Surveying	\$5,500 (5.14%)
GS2 Engineering	Columbia, SC	Geotechnical	\$1,250 (1.17%)
Howard Engineering (WBE)	Marietta, SC	Electrical	\$5,355 (5.0%)

7. Council is asked to approve the [Purchase of Three \(3\) Backhoe Loaders](#), as requested by the Wastewater Maintenance Division. Award to Blanchard Machinery, using the National Joint Powers Alliance Contract in the amount of \$331,074.00. This vendor is located in Columbia, SC. *Funding Source: Utilities Wastewater Maintenance/Machinery & Equipment-Capital, 5516205-658300 – **Note:** The original budgeted amount is \$331,074.00.*
  
8. Council is asked to approve a [Six \(6\) Month Contract Extension for Bill Printing Services through February 29, 2016](#), as requested by the Customer Care Center. Award to Laser Print Plus, a certified Local Business Enterprise firm in the amount of \$340,000.00. This firm is located in Columbia, SC. *Funding Source: 5511407-638; 5511407-631100; 1014401-636000; 4313101-621000 and 5311411-637000 – **Note:** The original budgeted amount is \$340,000.00.*
  
9. Council is asked to approve [Contract Amendment #1 for Project SS7300; One Year Contract Extension for the Metro Wastewater Treatment Plant Gap Analysis Program Implementation](#), as requested by the Utilities and Engineering Department. Award to Atlantic South Consulting Services in an amount not to exceed \$500,000.00. This firm has headquarters located in Charleston, SC and a local office in Columbia, SC. *Funding Source: Sanitary Sewer Operation & Maintenance Budget, 5516208-SS7300-638305 – **Note:** This is a Protégé Led Project and Atlantic South Consulting Services is the Protégé to CDM Smith of Columbia, SC. Sub-consultant EMA, Inc. of St. Paul, MN will receive 45% or \$225,000 of the contract value. This is a Clean Water 2020 Program Project and the original budgeted amount is \$500,000.00. The scope of work includes: an Operations Plan, Process Control Plan, Compliance Monitoring Plan, Training Plans and a Work Plan.*
  
10. Council is asked to approve [Project WM4351; Water Main Improvement and Repair along Elmwood Avenue](#), as requested by the Utilities and Engineering Department. Award to Carolina Tap & Bore, the lowest responsive bidder in the amount of \$991,800 with a project contingency of \$76,890 for a total amount of \$1,068,690.00. This firm is located in West Columbia, SC. *Funding Source: Improvement Fund/Unforeseen Projects, 5529999-WM432301-658650 – **Note:** The original budgeted amount for this project is \$1,068,690.00.*

## ORDINANCES – SECOND READING

11. [Ordinance No.: 2015-068 \(Revised\)](#) – Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 24, Vehicles for Hire to add Article VI, Moped Rentals – *First reading approval was given on August 18, 2015.*
12. [Ordinance No.: 2015-070](#) – Amending Ordinance No: 2014-032 granting an encroachment for stamped asphalt pavement, crosswalks, concrete curb, guttering, columns, gates, islands, landscaping, irrigation system and bike lanes in 1300 and 1400 blocks of Greene Street and 600 and 700 blocks of Bull Street and Ordinance 2012-059 granting an encroachment to the University of South Carolina for use of the right of way area of the 1500 block of Greene Street and 800 block of Pickens Street adjacent to USC Petigru College, Richland County TMS # 11304-05-01, for installation and maintenance of asphalt pavement, concrete curb, guttering, walkway, brick wall, wrought iron fencing, parking spaces, bike lane, wheel stops, handicap ramp, landscaping and irrigation system to include a bus shelter in the 700 block of Bull Street – *First reading approval was given on August 18, 2015.*
13. [Ordinance No.: 2015-071](#) – Granting an encroachment to The Columbia Film Society for installation and maintenance of an egress door and placement and maintenance of two commercial grade pottery or metal planters within the sidewalk right of way area adjacent to The Nickelodeon Theater, 1607 Main Street, Richland County TMS #09014-10-15 – *First reading approval was given on August 18, 2015.*
14. [Ordinance No.: 2015-072](#) – Granting an encroachment to Jin Young Paik and Jung Hei L. Paik for installation and maintenance of metal wall panels within the sidewalk right of way area adjacent to 1538 Main Street, Richland County TMS #09014-09-23 – *First reading approval was given on August 18, 2015.*
15. [Ordinance No.: 2015-074](#) – Granting a Franchise to Richard Dittmar d/b/a Capital City Dog for operation of a stationary sidewalk vending cart on the northeast corner of Main Street and Lady Street – *First reading approval was given on August 18, 2015.*

## EVENT RESOLUTIONS

16. [Resolution No.: R-2015-075](#) – Authorizing consumption of beer and wine only at Soda City Oktoberfest on October 31, 2015
17. [Resolution No.: R-2015-076](#) – Authorizing consumption of beer and wine only at the South Carolina Oyster Festival in the 1600 block of Blanding Street on November 22, 2015

**END CONSENT AGENDA**

## **PRESENTATIONS**

18. [Introduction of the July 2015 Employee of the Month](#) (*Ms. Natalie Simons, 9-1-1 Assistant Shift Supervisor for the Columbia-Richland 9-1-1 Communications Center*) – Ms. Kimberly Gathers, Director of Columbia-Richland 9-1-1 Communications Center
19. [Business Spotlight Program Honoree](#) (*Revente*) – Mr. Angelo McBride, Administrator for the Office of Business Opportunities
20. Solarize Day Proclamation – The Honorable Mayor Stephen K. Benjamin
21. Columbia Urban League Summer Work Experience Leadership Program – Mr. J. T. McLawhorn, President and Chief Executive Officer of the Columbia Urban League, Inc.

## **PUBLIC HEARINGS**

### **RESOLUTION**

22. [Resolution No.: R-2015-078](#) – Resolution of the City Council of the City of Columbia, South Carolina, approving the issuance by the Public Finance Authority of not to exceed \$14,305,000 Public Finance Authority Multifamily Rental Housing Revenue Bonds, in one or more series pursuant to section 147(F) of the Internal Revenue Code of 1986, as amended; providing certain other matters in connection therewith; and providing an effective date

### **MOPED RENTAL LOCATIONS**

23. Council is asked to approve a request to establish [Moped Rental locations for Citi Scooter, LLC doing business as Scootaway](#), as requested by the Business License Division.

### **ORDINANCE – FIRST READING**

[Ordinance NO.: 2015-083](#) – Granting a Franchise to Frank Scozzafava d/b/a Scootaway for operation of moped rental locations

### **ORDINANCE – SECOND READING**

24. [Ordinance No.: 2015-054](#) – Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 23, Utilities and Engineering, Article V. Water and Sewer Rates, Sec. 23-146 Fire hydrant, fire protection and sprinkler system charges (g) – *First reading approval was given on August 18, 2015 by a vote of six (6) to one (1).*

**ORDINANCE – FIRST READING**

- 25. [Ordinance No.: 2015-076](#) – Consenting to the Inclusion of Property in a Multi-County Industrial/Business Park (Assembly Station Columbia, LLC): Richland County TMS # 11301-03-01, 11301-03-02, 11301-03-03,11301-03-04, 11301-03-05, 11301-03-06, 11301-03-07, 11301-03-08, 11301-03-09, 11301-03-11, 11301-03-12, 11301-03-13, 11301-03-15, 11301-03-16, 11301-03-17, 11301-03-18, 11301-03-19, 11301-03-20, and 11301-21-01

**RESOLUTIONS**

- 26. [Resolution No.: R-2015-082](#) – Designating the Congaree Vista as a South Carolina Arts Commission Cultural District
- 27. [Resolution No.: R-2015-083](#) - Supporting the Commitment to Continue Working Towards Undergrounding Columbia’s Utilities

**APPOINTMENTS**

- 28. [Columbia Music Festival Association](#)  
Council is asked to approve the appointment of one individual to the Columbia Music Festival Association.
- 29. [Historic Columbia Foundation](#)  
Council is asked to approve the appointment of one individual and re-appointment of one individual to the Historic Columbia Foundation.
- 30. Municipal Court Judges

**OTHER MATTERS**

- 31. [Neighborhood Street Lighting Request](#)

Neighborhoods Listed by Priority	Existing Lights	Requested Lights	Current Lease Cost / Annually	Project Request Total	Total Fiscal Year to Date
5803 MacKay Street	2	1	\$237.84	\$118.92	\$118.92

**CITY COUNCIL COMMITTEE E REPORTS / REFERRALS**

Members of Council are asked to provide committee reports and/or present motions to refer specific matters to a Council Committee at this time.

- 32. [Environment and Infrastructure Committee Report](#)

**APPEARANCE OF THE PUBLIC**

Meeting Dates	Type of Meeting	Meeting Times
September 1, 2015	<b>Work Session</b>	2:00 p.m.
	<i>City Hall – 1737 Main Street – 2<sup>nd</sup> Floor Conference Room</i>	
	<b>Council Meeting</b>	6:00 p.m.
	<i>City Hall – 1737 Main Street – Council Chambers – 3<sup>rd</sup> Floor</i>	
September 14, 2015	<b>Finance, Audit and Budget Committee Meeting</b>	10:00 a.m.
	<i>City Hall – 1737 Main Street – 2<sup>nd</sup> Floor Conference Room</i>	
September 15, 2015	<b>Work Session</b>	2:00 p.m.
	<i>City Hall – 1737 Main Street – 2<sup>nd</sup> Floor Conference Room</i>	
	<b>Council Meeting / Zoning Public Hearing</b>	6:00 p.m.
	<i>City Hall – 1737 Main Street – Council Chambers – 3<sup>rd</sup> Floor</i>	

In accordance with Ordinance No.: 2004-094 – Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, to add VI, Lobbyist, Sec. 2-302. (a) Any person who acts as a lobbyist must within fifteen days of being employed or retained as a lobbyist, register with the city clerk. (b) The registration must be in a form approved by the city council that includes only the name and business address of the lobbyist, the name and business address of the person or entity that compensates the lobbyist and the issue or matter for which the lobbyist has been retained. A separate form shall be submitted for each issue or matter and each person or entity who compensates the lobbyist. (c) Any lobbyist who is employed by the city or has contracts with the city must seek approval by city council to be a lobbyist for other clients so long as he is employed or under contract. To obtain a Lobbyist Registration Form please contact the Office of the City Clerk at (803) 545.3045 or send your request to [cityclerk@columbiasc.net](mailto:cityclerk@columbiasc.net).